



### TENURE UNIT STANDARD ROUTING SHEET

In support of the following academic policy statements, tenure unit performance standards will be maintained and made publicly available by the Office of the Provost's Faculty Records Team. Per policy, each of these sets of standards will be reviewed every five (5) years, submitted to the Office of the Provost using this routing form for all signatures. f502\_18Acn(s0016)WB0204, Performance Evaluation Review Tenured Faculty (Post

- APS [820317](#), The Faculty Evaluation System of Tenured and Tenure-Track Faculty

Please note the following:

- Use a separate routing sheet for each set of tenure unit standards.
- Submit files in portable document format (PDF) only.
- Ensure the set of standards being submitted ***have been approved*** by the tenure unit ***and*** college dean.

Tenure Unit: \_\_\_\_\_

College/Unit:

- |                               |  |                               |                                |                              |
|-------------------------------|--|-------------------------------|--------------------------------|------------------------------|
| <input type="checkbox"/> CAM  | <input checked="" type="checkbox"/> COCJ | <input type="checkbox"/> CHSS | <input type="checkbox"/> COM   | <input type="checkbox"/> NGL |
| <input type="checkbox"/> COBA | <input type="checkbox"/> COE             | <input type="checkbox"/> COHS | <input type="checkbox"/> COSET |                              |

Standard:

- Promotion and Tenure       Post-Tenure Review       Faculty Evaluation System (FES)

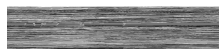
Contact:

Name (first & last): Sheree Hughes

SHSU Email: sxh039@shsu.edu

Phone: 936-294-2608

Approved By:



\_\_\_\_\_  
Department Chair



\_\_\_\_\_  
College Dean

\_\_\_\_\_  
Provost & Sr. VP for Academic Affairs

# **STANDARDS FOR PERFORMANCE**

## **Evaluation of Tenured Faculty in the Department of Forensic Science**

As prescribed by section 2 of University Policy 980204, “Performance Evaluation of Tenured Faculty,” revised May 4, 2022, standards for performance evaluation of tenured faculty (PETF) shall be developed and approved by tenured faculty in consultation with tenure-track faculty. These standards shall be in keeping with the mission and goals of the University, the mission and goals of the college, and the mission and goals of the unit (for purposes of this policy, the unit is defined as the Department of Forensic Science). They are to be based on, but need not be limited to, the

In addition to the FES documents, the faculty member under review may provide a CV (Curriculum Vitae) and narratives that provide context to the FES documents and discuss accomplishments in teaching, creative and scholarly activities, and service. Because faculty are assigned either a 2-2 or 3-3 workload based on their supervision with research-intensive graduate students, faculty members should report all work with masters and graduate students. If a simple majority or greater of the DPTAC voting by secret ballot determines that the faculty member meets or exceeds the accepted minimum standards of the unit, the faculty member shall be notified in writing by the DPTAC of the vote and as satisfying the PETF, and no further action shall be required. A copy of this written notification shall be sent to the chair, dean, and Provost. DPTAC members must be present to vote unless on faculty developmental leave or other approved leave.

In keeping with the university policy, the Department of Forensic Science has identified the following minimum accepted standards of performance for faculty based on the FES records of the most recent 5-year averaged rating.

<b>Category</b>	<b>FES Average Minimum Rating</b>
<b>Teaching Effectiveness: Chairs Rating (FES 1) &amp; Students' Rating (FES 2)</b>	<b>2.5</b>
<b>Scholarly &amp; Creative Accomplishments (FES 3)</b>	<b>2.5</b>
<b>Service (FES 4)</b>	<b>2.5</b>

